

Capitalization Rules

1. Capitalize the first word in a sentence.
2. Capitalize personal titles and names of people.
3. Capitalize names of clubs, schools, organizations, and companies.
4. Capitalize the days of the week.
5. Capitalize the months of the year.
6. Capitalize names of holidays.
7. Capitalize the names of historic periods and events and special events.
8. Capitalize names of cities, states, and other important places.
9. Capitalize geographic names, regions, and locations.
10. Capitalize names of streets, roads, avenues, and buildings.
11. Capitalize an official title when it precedes a name and elsewhere if it is a title of high distinction.
12. Capitalize the main words in titles of books, poems, plays, movies, and periodicals.
13. Capitalize initials; also capitalize letters in abbreviations if the letters would be capitalized when the words are spelled out.