

# **Mission Statement**

At Riverton High School we, the participants and patrons, exemplify an environment of mutual respect and cooperation, a commitment to excellence in all endeavors, and the encouragement of positive character traits.

# **RIVERTON HIGH SCHOOL ATTENDANCE POLICY**

At Riverton High School we, the participants and patrons, exemplify an environment of mutual respect and cooperation, a commitment to excellence in all endeavors, and the encouragement of positive character traits. The Jordan School District requires that all children achieve mastery in the basic skills, and any absence from school interferes with the child's opportunity to master these skills. In an effort to increase student success, to prepare students for attendance expectations in their future careers, and to exemplify our commitment to excellence, Riverton High School has established the following attendance policy.

Riverton High School is committed to academic excellence and understands that learning is increased with consistent attendance. In accordance to Jordan School District Policy AA432, this attendance policy states the responsibilities of Riverton High School teachers, students, and parent/guardians/guardians regarding school attendance, defines absences and tardies, specifies loss of credit due to absences and tardies, and outlines attendance school make-up procedures to reinstate credit.

## **ATTENDANCE POLICY GOALS**

Riverton High School's attendance policy will help students accomplish the following goals:

- Develop student responsibility
- Develop quality citizenship
- Increase respect for teachers, other students, and learning
- Achieve success in their courses
- Prepare for future employment

## **RESPONSIBILITIES**

### **The Role of the Student**

- The student shall gain the most of their educational experience by regularly attending and being on time to all classes.
- Students shall be present in assigned or designated areas at all times.
- Students shall follow proper check-in/check out procedures.
- Students shall obtain make-up assignments from the teacher due to absences and shall turn them in according to arrangements made with the teacher.

### **The Role of the Teacher**

- Teachers shall keep an accurate roll of all absences and tardies.
- Teachers shall emphasize the importance of punctuality by beginning class promptly with meaningful instruction.
- Teachers shall discuss attendance issues with students as they arise and inform the school administration if attendance does not improve.

## The Role of the Parent/Guardian

- Parents/guardians should avoid interruptions of the academic year and plan medical appointments and vacations at times that will not require students to be out of school.
- Parents/guardians will show support regarding district policies and state law by expecting regular school attendance for student success.
- The parents/guardians shall contact the attendance office and notify the school of student's absence, in the case of illness or other legitimate reasons for absences, within five (5) days of the absence.
- The role of the parent/guardian is further summarized by the following:

*Utah Compulsory Attendance Law [53A-11-101] requires every school age child to be in school. Parents/guardians are responsible for their children's regular school attendance and may be charged with a misdemeanor if they fail to ensure their student's regular attendance. Parents/guardians are responsible for notifying the school when an absence occurs within five school days of the absence.*

## The Role of the Administration

- The administration shall enforce and uphold Utah State Compulsory Education law that may include a referral to juvenile court for excessive absenteeism.
- The administration shall identify students with attendance issues and work cooperatively with parents/guardians and students to improve attendance.
- The administration shall use earnest and persistent effort to improve student attendance.

## The Role of the Attendance Office

- The attendance office shall keep administrators and parents/guardians informed of attendance problems.
- The attendance office shall notify parents/guardians of excessive absenteeism by phone message, calling machine, or letter.
- The attendance office shall review attendance daily and resolve discrepancies in student attendance records.
- The attendance office shall provide check-in /check-out slips upon authorization by phone or in person by a student's parent/guardian.

## ATTENDANCE

To earn credit, a student must be in class a minimum of 90% of the days of the quarter (20 of approximately 23 possible class periods per quarter). If a student has four (4) or more excused absences(s) or three (3) or more tardies per class per quarter that are not made-up, the student will receive no grade (NG) for the quarter grade in that class. **All absences and tardies that are not made-up will result in no grade for the quarter grade in that class.** Parents/guardians may excuse up to three (3) absences per class per quarter where a valid excuse for an absence exists. Absences must be excused within 5 days of the absence. Excused absences in excess of three must be "made-up" at attendance school in order to receive credit. **All unexcused absences and truancies must be made up at attendance school in order to avoid loss of course credit.** Students who have not met the attendance requirement but have received a passing grade will receive "no grade" (NG) if the excessive absences/tardies are not made up or excused through the review process. NG is not available to students who failed academically; those students will receive an F grade regardless of their attendance. An (NG) differs from an F in that NG does not figure into

the student's overall GPA. However, both NG and F result in loss of credit. For athletic eligibility purposes, student government, and other programs that have a minimum GPA requirement, NG is counted as a failing grade.

- Students released from their regular classes in order to participate in school approved, extra curricular activities are not considered absent.
- Absences due to suspensions or confinement in county detention do not need to be made up. However assignments from each class must be made up according to individual teachers' disclosures.
- The "make-up" of excessive absences or tardies in attendance school does not excuse students from completing the class work and assignments missed during the absences(s). Make up of the missed work is subject to requirements outlined in individual teachers disclosures.
- Excessive absences may also result in suspension, and/or referral to Jordan School District Truancy School and Juvenile Court for non-compliance with Utah Compulsory Education Law (Utah Code 53A-11-101).

## **EDUCATIONAL/VACATION LEAVE**

Jordan School District allows students to make application to an administrator to miss up to ten school days of each year for prior-approved education/vacation release. These prior-approved release days will not contribute to the accumulated total of absences. Forms are available in the attendance office and must be picked up at least two days prior to the absence. **Students may take no more than ten (10) prior-approved education/vacation release absences per year without having to complete make-up sessions.** On the block schedule, an education/vacation leave absence of ten (10) consecutive days equates to five (5) absences in each class (five A-day absences and five B-day absences).

## **ACCESS**

Riverton High School provides computerized attendance information updated daily to assist parents/guardians and students. Students and parents/guardians may check class grades and attendance records through PowerSchool. A link is provided at [www.rivertonhigh.com](http://www.rivertonhigh.com). In addition, parent/guardians may check attendance by calling 256-5810 between 7:00 a.m. and 2:45 p.m.

## **ATTENDANCE SCHOOL AND AVOIDING LOSS OF CREDIT**

On the fourth excused absence or third tardy and every subsequent absence or tardy per class, per quarter, students will be required to complete a session of attendance school to make up the missing class time. A student must attend a session for absences that are **not** represented by the following codes: D, H, N, S and V, J, K, X, Y, (refer to chart for code definitions). **All trancies and unexcused absences must be made up by completing attendance school.** Attendance school sessions will be offered before school on designated days with some Saturday sessions available. **All absences or tardies must be made-up by the end of the quarter in which the absence or tardy occurred.** *To avoid any problems it is strongly suggested that the student make up the time within two (2) weeks of the occurrence.* Absences occurring during the last week of the quarter must be made up during the first week of the following quarter. An attendance school schedule will be available from the attendance office. Students must sign up for attendance school by purchasing tickets in the main office and must present a ticket when they arrive at attendance school. The goal is

to have make-up sessions subject specific, so tutoring help can be given. Students must select the subject they wish to attend, or they will be assigned a general make-up session.

For admittance into attendance school, students must have a ticket for that day and session, picture I.D. and schoolwork in their possession. No food, drink, electronic device or any other disruptive items will be permitted in the attendance session area. Riverton High School rules including the dress code will be enforced in each session. Sessions will start promptly. Students arriving late will lose the opportunity to attend the session. A student that is disruptive, as determined by the teacher, during attendance school will be removed from that sitting of attendance school and will forfeit the money and time for that session. **Failure to make up absences or tardies will result in no grade for the class.**

Attendance School Ticket Prices		
Time	Cost	Offense
30 minutes	\$2.00	One Tardy
60 minutes	\$3.00	One Absence

### **TEACHER MAKE-UP**

Teachers who desire to do so may allow students the opportunity to make up absences by attending special make-up sessions in their own classes. Teacher initiated make-up hours are allowed only for the class of the teacher providing make-up; hours are not transferable to another teacher. **The assigned work must be academic in nature** (no service work). The student purchases and brings the Attendance School ticket to the teacher. The teacher turns in the record of completion to the Attendance Office. Teachers setting up their own make-up sessions are not paid for the time spent supervising the tutoring.

\*Make-up hours required for absences and tardies in these individual teacher sessions are the same as outlined for make-up in Attendance School.

### **ABSENCE REVIEW PROCESS**

Students and their parents/guardians may appeal to the Absence Review Committee to waive or reduce the make-up requirement for absences in excess of the three allowed per class per quarter. The committee is made up of an administrator, a teacher, a member of the PTA, a member of the school community council, and a parent/guardian.

*Reviews are reserved for uncontrollable attendance issues, i.e., physician-verifiable illness, bereavement, court appearances, verified emergencies, etc.* The waiving of a student's attendance obligations through the absence review process is infrequent. In the case of chronic, pre-existing, or extended unforeseen health conditions, an assistant principal can waive the review process and excuse absences. This requires that the student or parent/guardian be in regular contact with their assistant principal.

**To be considered, reviewed absences must meet the following criteria:**

- Absences must have been parent/guardian-excused (indicating parent/guardian knowledge of the absences and appropriate school notification) within five (5) school days of the student's return to school.
- Verification by a physician may be required for absences due to illness, where absences are excessive. The excuse must be date specific.
- A typed letter explaining conditions in which the student was unable to meet the attendance requirements along with a printout of the student's attendance record for the quarter must be submitted to the attendance office.

An absence review committee will meet weekly, starting on the third week of the quarter. Absence review submission deadline schedules and absence review forms will be available in the attendance office. The Absence Review Committee will not rule favorably on the following: verified truancies, leaving school without checking out properly; unverified illness where absence is excessive; educational leave taken without prior approval; chronic tardiness; or absences not excused by a parent/guardian at the time of the absence or within five (5) school days of the student's return to school.

**CHECK IN/CHECK OUT**

Once a student has been to school and needs to leave for any reason, it is imperative that the student checks out through the attendance office. All checkouts must be confirmed directly with parent/guardian/guardian contact by telephone or in person at the time of checkout or prior to checkout.

A parent/guardian may send a note neatly written in the morning with the student's name, time of checkout, reason for the checkout, and a phone number where a parent/guardian can be reached for the attendance office to confirm the check out note. This note must be given to the attendance office before school to enable the staff to have time to confirm and prepare the checkout form. The computer generated check out will be available for the student to pick up in the attendance office between his/her first hour class break.

Students leaving school without following proper checkout procedure will be considered truant.

Students must pick up a check out form from attendance office on their own time.

First and fifth periods students arriving late must go directly to class. The first hour teachers record the attendance. If students enter campus after first hour classes, they must check-in through the attendance office. They will be given a check-in slip with the date, time, and reason for the check-in to be given to the current teacher.

## **ATTENDANCE DEFINITIONS**

A student is considered absent from school or from a class any time he/she is not present. School activities and assemblies that are scheduled during school time between 7:30 a.m. and 2:25 p.m. are considered part of the regular school day. Students are required to be at the activity or in a school supervised alternate area during that time. If a student needs to leave school for any reason during the school day, he/she is required to check out through the attendance office using proper check out procedure. (See Check In/Check Out)

**Unexcused absence:** *Student is absent and (1) the school receives no information explaining the absence or (2) the reason given for the absence is one that is not accepted by the school, truancy court, or state law as a valid excuse for missing school, i.e. going out to lunch, skiing, sleeping in, babysitting, shopping, etc. Students who come to class after the (10) minute tardy period are marked way late.*

**Excused absence:** *The absence is excused when the parent/guardian has notified the school of an illness. Physician or dental appointment, bereavement, court appearance, or, in rare cases a family emergency or special religious observance. In cases where absences become excessive, the administration may require a physician note to verify illness.*

**Tardy:** *The student comes to class late up to ten (10) minutes after the bell rings. A student is tardy when he/she is not sitting at the desk ready to work when the bell rings, as determined by the teacher.*

**Make-up absence or tardy:** *The student attended Attendance School for the prescribed amount of time to help make up for time and instruction lost due to an absence or tardy.*

**Truancy:** *Either parents/guardians or the school are not aware of the student's absence or the student did not follow proper checkout procedure. Parents/guardians, police, or school personnel verified the student's absence as truancy.*

**Excessive Absences:** *Twenty (20) or more class absences per quarter (cumulative across all classes) or five (5) or more absences in any one class. The state indicates that excessive absences are one or more missed classes per week for traditional school, with each class being held everyday.*

**Activity Absences:** *Students participating in activities that do not involve the entire student body will be excused by an administratively approved Activity Release form. Students are not penalized for the absence, but must make-up assigned work per teacher's disclosure statement. If a student begins to accumulate excessive activity absences, the teacher should submit a referral to the appropriate assistant principal.*

**Suspensions:** *The suspended student is counted present on attendance records and cannot be penalized for nonattendance on days of suspension. Make-up work must be provided for suspended students. Work must be completed within the time requirements of the individual teacher.*

## Attendance Code Definitions

Code	Explanation	Definition
A	Absent	The student was absent and the school was not notified by parent/guardian/guardian
B	Absence Made-up	The student attended make-up school
C	Check In/Out	The student checked-in and out during the same period with a valid excuse from parent/guardian/guardian
D	In school suspension	Student is placed in a detention at the school and is in attendance
E	Verified Excused Absence	The student was absent and considered excused because of doctor or court note.
F	Absence Waived	Attendance record changed/Approved by appeals committee
G	Guardian Knowledge	Parent/Guardian notifies the attendance office of absence by phone or in person.
H	Home & Hospital	Sick 10 days or more with appropriate paperwork completed
I	Check In	Student checks in to school
J	Testing/Counselor	Student is in a school sponsored testing situation
K	Detention/Crisis Center	Student is in a court detention setting
L	Tardy Made-up	Student attended make-up class to make up tardy
N	School Activity	The student is out of class due to a school sponsored activity
O	Check Out	Parent/guardian/guardian checked out, through the attendance office, prior to the student leaving campus.
S	Suspension	The student has been removed from school setting for disciplinary reasons
T	Tardy	Up to 10 minutes late to class
V	Vacation/Education leave	The student is absent due to a prearranged vacation or educational leave.
W	Way Late	More than 10 minutes late to class
X	Counselor Conference	The student has been meeting with their counselor
Y	Administrative Conference	The student has been meeting with their administrator
Z	Truant	Verified Truancy

## RIVERTON HIGH SCHOOL ATTENDANCE POLICY SUMMARY

Students with any unexcused absences, four (4) or more excused absences per class per quarter, or three (3) or more tardies per class per quarter will not receive credit for that class unless attendance school make-up time is completed.

Approved School Activity absences and Educational/Vacation Release are not counted toward the absences allowed per quarter. However the student must make up any assigned work missed in those classes.

For admittance into attendance school, students must have a ticket for the correct day and session, picture I.D. and schoolwork in their possession. No food, drink, electronic device or any other disruptive items will be permitted in the attendance session area. A student that is disruptive, as determined by the teacher, during attendance school will be removed from that session of attendance school and will forfeit the money and time for that session. Students arriving late will lose the opportunity to attend the session. Riverton High School rules including the dress code will be enforced in each session.

Tickets admitting a student to a make-up session are purchased only in the main office and are presented when entering the make-up session. All absences or tardies must be made-up by the end of the quarter. *To avoid any problems it is strongly suggested that the student make up the time within two (2) weeks of the occurrence.* Absences occurring during the last week of the quarter must be made up during the first week of the following quarter.

An absence review committee is provided for extenuating circumstances.

Attendance School Ticket Prices		
Time	Cost	Offense
30 minutes	\$2.00	One Tardy
60 minutes	\$3.00	One Absence

\* The money required for the make-up session will be used to compensate teachers or their time spent outside of contract time administering the make-up session.

## **JORDAN SCHOOL DISTRICT DRUGS, ALCOHOL, AND TOBACCO POLICY**

A high school is a public, tax-supported institution and is obligated to maintain and uphold the laws of the community and state by which it is created and supported. The Utah State School Law specifically states that it is illegal for high school students to have alcohol or tobacco in their possession. While it is true some high school students do use alcohol or tobacco with the full knowledge, if not consent of their parents, this in no way relinquishes the school of its responsibility. Therefore, our school policy concerning these agents is as follows:

A student possessing tobacco in the school building or on the school grounds will be asked to surrender this material to school personnel and will be issued a Tobacco Violation Report. These reports will be sent to the District Office and then to Juvenile Court for possible court action. If this procedure fails to achieve the desired results, the student will be suspended from school and a parent conference will be necessary for reinstatement.

The school also recognizes the need to reduce the risk of use and abuse of illegal substances among students. Therefore, the distribution, use, misuse, or possession of alcohol, drugs, or counterfeit substances (legal prescriptions) or over-the-counter items (in excess of an 8-hour dosage), inhalants, and all associated paraphernalia is prohibited on any school district property. Violations of this policy will result in the strict application of the guidelines of Jordan School District's Drug and Alcohol Policy AS90.

### **NOTICE TO PARENTS:**

Summary of Policy AS90-Drugs and Alcohol July 1998 (Revised)

(Go to [www.jordandistrict.org/policy](http://www.jordandistrict.org/policy) manual or contact school principals for a complete copy of this policy)

The following substances are prohibited at school:

- Illegal drugs
- Alcoholic beverages
- Illegal psychotoxic chemicals (inhalants)
- Prescription medications in excess of an 8-hour dosage

The possession, use or distribution, by students of any substance listed above is prohibited on school district property, during school hours, and at any school sponsored extracurricular program or activity including those held off school property.

## DISCIPLINARY CONSEQUENCES FOR DRUG AND ALCOHOL VIOLATIONS

	Substance	1st Possession or use	2nd Possession or use	1st Distribution (Selling, Sharing, Delivering)	2nd Distribution (Selling, Sharing, Delivering)
Illegal Drugs	10-Day (Home- Based)	45-Day (Home- Based)	180-Day (Home- Based)	45-Day (Home- Based)	180-Day (Home- Based)
Alcoholic Beverages	Alternative Education Program or Early Intervention Class	Alternative Education Program And Assessment	Alternative Education Program And Assessment	Alternative Education Program And Assessment	Alternative Education Program And Assessment
Other Illegal Substances					
Prescription Medications	In excess of an 8-hour dosage:  Administrative Warning	In excess of an 8-hour dosage:  10-day (Home- Based) Alternative Education Program or Early Intervention Class	In excess of an 8-hour dosage:  45-day (Home- Based) Alternative Education Program & Assessment	Any amount:  45-day (Home- Based) Alternative Education Program and Assessment	Any Amount:  180-day (Home- Based) Alternative Education Program and Assessment
Over-The- Counter Medications	Administrative Warning	10-day (Home- Based) Alternative Education Program or Early Intervention Class	45-day (Home- Based) Alternative Education Program or Early Intervention Class	Suspension To Be Determined By Administration	45-day (Home- Based) Alternative Education Program or Early Intervention Class

**Guidelines:**

1. Due process procedures outlined in policy AS67-Student Discipline and School Expulsions will be followed in the administration of policy AS90.
2. Students apprehended by school district employees or law enforcement officials for illegal violation while off-campus during regular school hours are subject to the guidelines of policy AS90.
3. Resorting and paraphernalia violations will be dealt with according to the "possession or use" guidelines of policy AS90.
4. During the time a student is on the home-based alternative education program, the student may not be a spectator or participant in any school-sponsored extra-curricular program or activity including those held off the school property.
5. If the designated days of home-based alternative education program, and that placement coincides with the end of the school year, the student will not be allowed to participate in graduation exercises. The diploma will be awarded upon completion of the home-based alternative education program and all other graduation requirements.
6. If a senior is placed on the home-based alternative education program, and that placement coincides with the end of the school year, the student will not be allowed to participate in graduation exercises. The diploma will be awarded upon completion of the home-based alternative education program and all other graduation requirements.
7. In addition to the disciplinary consequences outlined in this policy, a student will be suspended or removed from participation in leadership positions, candidacy for leadership positions, school organizations, and athletic teams upon violation of the guidelines covered in this policy.
8. Records will be maintained on all violations. A student with more than one violation will be considered a repeat offender even if the earlier violation(s) occurred in a prior school year or a different Jordan District School.

# **JORDAN SCHOOL DISTRICT**

## **STUDENT CONDUCT AND DRESS CODE POLICY**

### **I. Board Policy**

Jordan District schools are to provide a safe, wholesome, healthy educational environment where academic learning, personal development, and a sense of pride and accomplishment can flourish. Part of the educational process is learning self discipline and appropriate behavior. Therefore, it is the policy of the board to enforce all Utah laws related to conduct on school premises and school buses and to see that students are taught to preserve public property including all school facilities and equipment.

The Board also recognizes that dress and grooming seriously affect the behavior of students attending school and may also impact sanitation and safety conditions. Because experience has demonstrated that the learning atmosphere is improved when students both look and act appropriately, the Board hereby authorizes establishment of standards of student conduct, dress, and grooming.

The Board delegates to the Administration responsibility to see that each school adheres to the conduct, dress, and grooming standards established by the Board in the guidelines of this policy. Further, all district and school staff members shall have a share of responsibility in seeing that these standards are implemented and enforced in classrooms, in school buildings, on school grounds, on school buses, at school activities, and other occasions as appropriate.

### **II. Administration Policy**

The Administration shall implement Board policy according to the following guidelines:

#### **Guidelines**

##### **A. Student Conduct**

##### **1. Classroom Behavior**

Students shall conduct themselves in a manner that contributes to a productive learning atmosphere for themselves and their classmates. Students are expected to be attentive, cooperative, and industrious while in the classroom. Students who habitually disrupt or destroy the learning atmosphere shall be disciplined according to the procedures established in Policy AS67—Discipline of Students.

##### **2. Behavior at Assemblies and Activities**

Assemblies and activities shall be considered special student privileges where participation is contingent upon appropriate behavior. Students shall show respect to all performers. Students who disturb, disrupt, or show disrespect shall lose the privilege of attending and may be subjected to disciplinary action as outlined in Policy AS67—Discipline of Students and School Exclusions.

##### **3. Protection and Care of School Property**

Students shall be expected to use school equipment and facilities appropriately and to behave in such a way that school property is preserved and protected. Students may be disciplined for improper use or treatment of school facilities and/or equipment.

##### **4. Behavior at Competitive Events**

Students are expected to demonstrate sportsmanship at all competitive events and to conduct themselves according to the rules of fair play both as spectators and participants. While healthy competition is encouraged, cheating or rude and disruptive conduct shall not be tolerated.

##### **5. Patriotism and Respect for the Flag**

The Flag of the United States of America shall be appropriately displayed at all schools in keeping with customary and accepted practices. Students shall show proper respect for their

country's emblem. Instruction should include the frequent repeating of the Pledge of Allegiance by students and teachers. Discourteous treatment of the flag or other national symbols shall be cause for disciplinary action.

6. Use of Alcohol, Tobacco, Narcotics, and Drugs

Student use or possession of alcohol, tobacco, narcotics, and drugs is prohibited by law. Students who break the law shall be disciplined according to the guidelines set forth in Policy AS90— Drugs and Alcohol.

7. Cellular Telephones

Possession of a cellular telephone by a student is a privilege that may be forfeited by any student that uses their cell phone inappropriately. A student who possesses a cellular phone shall assume responsibility for its care. At no time shall the District be responsible for preventing theft, loss or damage to cell phones brought onto school property. Cellular telephone use during classroom time, instructional activities and field trips is prohibited. Cellular telephones must remain off during these times. Exceptions to this policy may be granted by school administration on a case by case basis to accommodate family emergencies or medical necessity. Students violating these guidelines will be disciplined in accordance with District Policy AS 67 Discipline of Students.

**Riverton High School rule in addition to policy:** Students using cell phones during class time will have the phone taken by the teacher to be returned at the end of the period on the first offense. On the second offense, the phone will be taken and given to the administration to be returned at the end of the day. On the third offense, the phone will be taken and given to the administration. The student's parent will be called and the phone will be returned to a parent.

8. Electronic Devices

Any use of an electronic device that exploits personal information, disrupts the educational process, invades personal privacy or compromises the integrity of educational programs is strictly prohibited. Students violating these guidelines will be disciplined in accordance with District policy AS67— Discipline of Students.

B. Dangerous or Disruptive Conduct

Students who engage in dangerous or disruptive conduct, including bringing any weapon or facsimile of a weapon to school, committing arson, burglary, larceny, criminal mischief, battery or assault, or who engage in activities which violate federal, stat or local laws, shall be excluded from school. (See Policy AS 67 – Discipline of Students.)

C. School Dress and Grooming

Students shall dress in a manner that shows respect for the educational environment and is befitting the day's activities. Students' clothing and jewelry must not present a health or safety hazard or distraction, which would disrupt the educational mission. Disruption is defined as reactions by other individuals to the clothing or adornment, which causes the teacher/ administrator to lose the attention of the students, to modify or cease instructional activities, or to deal with student confrontations or complaints.

1. Items that disrupt the educational mission shall not be allowed. Personal items such as clothing, paraphernalia, jewelry, backpacks, fanny packs, gym bags, water bottles, etc., shall be free of writing, pictures, or any other insignias, which are crude, vulgar, profane, violent, or sexually suggestive.
2. Items which bear advertising, promotions and likeness of tobacco, alcohol, or drugs or which are contrary to the educational mission, shall not be allowed.
3. All students shall maintain their hair, mustaches, sideburns, and beards in a clean, well-groomed manner. Hair, which is so conspicuous, extreme, odd in color or style that it draws undue

attention, disrupts, or tends to disrupt or interfere with the learning atmosphere at the school, shall not be allowed.

4. All students shall wear clean clothing. Clothing, jewelry, accessories and piercings which are so conspicuous, extreme, or odd that they may draw undue attention, disrupt, or tend to disrupt, interfere with or pose a health or safety issue to the learning atmosphere at the school, shall not be allowed.
5. Students shall not wear clothes that are mutilated, cut off, or immodest, e.g., short shorts, mini skirts, bare midriffs, halter-tops, spaghetti straps, tank shirts, or similar clothing. Clothing shall cover the midriff, underwear, backs, and cleavage at all times. Skirts, dresses and shorts must be at least mid-thigh length or longer when seated.
6. Students shall comply with the laws that govern wearing military uniforms and insignias ( Title 10, USC §771-772, and Army Regulation 670-1 §29-4).
7. Hats of any kind are not allowed within the building except as part of an approved activity, or for religious, or medical purposes.
8. School officials may require students to wear certain types of clothing for health or safety reasons in connection with certain specialized activities.
9. Gang-related clothing, colors, and paraphernalia shall not be allowed in schools or activities. School officials will determine what constitutes “gang” clothing, colors, and paraphernalia after consultation with law enforcement agencies as needed.
10. Shoes shall be worn at all times that ensure personal safety and hygiene.

#### D. School Dress and Grooming—Graduation

In order to maintain dignity and decorum at high school commencements, students participating in commencement exercises are subject to the dress and grooming standards articulated in section C of this policy and wear the prescribed cap and gown during the ceremony\* without additional ornamentation or decoration. Personal items such as clothing, accessories or jewelry, that draw undue attention or detract from the dignity and decorum of the occasion shall not be allowed. Mantles, cords, insignias or medals signifying achievement, honor or recognition are restricted to awards issued and approved for display at graduation by the local high school.

\* “During the ceremony” refers to the entire duration of the commencement program, from opening processional to completion of the recessional.

For more information on Jordan District School Policy, please visit the District website at: [www.jordandistrict.org/policymanual](http://www.jordandistrict.org/policymanual)

# **JORDAN SCHOOL DISTRICT RIVERTON HIGH SCHOOL RULES**

## **TORT LIABILITY – LOSS OF PERSONAL PROPERTY BY STUDENT**

Jordan School District is not responsible for any personal property; which is lost, stolen, or vandalized, which may have been entrusted for storage and/or safekeeping by Jordan School District or any employee of Jordan School District. There is no provision which allows payment for any personal property which is taken from Jordan School District.

## **RULES FOR PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES**

All students who participate in inter-scholastic activities must be eligible as set forth by the U.H.S.A.A. handbook and outlined in the Region Manual. In order to participate, the student must not have received more than one (I) failing grade the previous quarter and must have maintained a 2.0 GPA (Grade Point Average) for that quarter. Incompletes are considered "F's" until made up and the teacher gives a corrected grade. For further information, see the U.H.S.A.A. handbook and Region Manual.

## **NON-DISCRIMINATION**

It is the policy of Jordan School District not to discriminate on the basis of race, color, national origin, sex or handicap in any educational program or activity.

## **JORDAN DISTRICT SUSPENSION POLICY**

Jordan School District students and employees are entitled to a learning/working environment which is free from unlawful and violent acts. Therefore, the Jordan District Board of Education shall not tolerate acts of violence, use or possession of weapons, criminal behavior, or harmful gang activity in schools, on school property, or at or around school activities. Students whose actions pose a threat to the health and/or safety of a student or staff member shall be suspended from school or suspended to a district level hearing.

## **DANGEROUS OR DISRUPTIVE CONDUCT**

1. Possessing, using, selling or attempting to sell any firearm, weapon, knife, explosive device or firework, chemical weapon, martial arts weapon, or other instrument including those which eject a projectile or substance of any kind, or any replica or facsimile of any of the above, whether functional or nonfunctional, whether designed for use as a weapon or for some other use.
2. Causing or attempting, threatening or conspiring to cause damage to either personal or school property, or causing or attempting, threatening or conspiring to cause harm to a person, through:
  - a. Drugs or alcoholic beverages (Board Policy AS90).
  - b. Sexual harassment.
  - c. Arson - the willful and malicious destruction of any part of a building or its contents or occupants by use of fire or explosive.
  - d. Burglary - breaking, entering or remaining in a structure without authorization during the hours when the premises are closed to students.

- e. Larceny or Stealing - the intentional unlawful taking and/or carrying away of property belonging to or in the lawful possession or custody of another.
  - f. Criminal Mischief - willful or malicious injury or damage in excess of \$200.00 to public property or to real or personal property belonging to another.
  - g. Battery - the unlawful and intentional touching or striking of another person against his or her will.
  - h. Assault - placing another person in fear or apprehension of a harmful or offensive touching, whether or not a touching is actually intended.
  - i. Hazing (Policy AS95) Conduct Related to School Activities.
3. Involvement in any activity which violates federal, state or local law or regulation, disrupting normal school proceedings, or causing, or attempting, threatening or conspiring to cause other students to violate federal, state or local law or regulation or to disrupt school proceedings, or attempting, threatening or conspiring to do any of these.

## **GANG-RELATED ACTIVITY**

Students who are involved in gang-related activity which are deemed by the administration to be dangerous or disruptive in a public school setting. Gang-related activity may include but is not necessarily limited to the following:

- a. Wearing, possessing, using, distributing, displaying or selling any clothing, jewelry, emblem, badge, symbol, sign or other things which evidence membership in a gang.
- b. Use of a name, which is associated with or attributable to a gang.
- c. Designating turf or an area for gang activities or occupation or ownership.
- d. Any combination of the above mentioned items.

Student discipline is essential to further the educational process and provide an environment conducive to learning. The Board of Education authorizes school administrators to take appropriate action to preserve order among the students and staff and to protect school property. Acts of violence, use or possession of a weapon or facsimile, criminal behavior, and gang activity in or about district schools, property or activities are dealt with in accordance to district policy and the law.

- Permanent suspension may be appealed at the District Office.

## **JORDAN SCHOOL DISTRICT RIVERTON HIGH SCHOOL GENERAL CONDUCT**

These general rules are suggested which, if followed, will help a student succeed in school experiences:

1. Attend all classes as scheduled and be on time to all classes.
2. Come prepared and perform in class to the satisfaction of self, teacher, and parent (this includes homework).
3. Exercise best behavior *both* in and out of class while in school.
4. Be responsible for one's own actions.
5. Pursue academic excellence in all disciplines.
6. Demonstrate and model cultural sensitivity to all ethnic persuasions.
7. Support and promote a democratic system that follows due process and protects the civil liberties of all individuals.

8. Help maintain a clean, safe, and healthy learning environment.
9. Volunteer information and cooperate with school staff in disciplinary cases.
10. Promote and practice a healthy lifestyle, which includes a "drug-free" environment.

## **UNACCEPTABLE BEHAVIOR AND CONSEQUENCES:**

1. Selling drugs on campus. Consequences: Suspension, and legal action.
2. Possession of alcoholic beverages or drugs, or being under the influence of such while on the school grounds or at a school sponsored activity. Consequence: Suspension, possible legal actions; repeated offenses may result in suspension to a District level hearing.
3. Possession of tobacco on school grounds. Consequence: Possible suspension, tobacco referral to Juvenile Court, or *both*. Repeat offenses may result in suspension to a District level hearing.
4. Fighting will not be tolerated on school premises. Consequence: Responsible participants may be suspended. or possibly excluded from school until parent conference is held to discuss requirements for readmission.
5. Other: Insolence or disrespect; possession of inappropriate reading material in school; display of affection in excess of hand holding; truancy; rowdy behavior in the building; conduct contrary to decent, polite, honorable and honest standards; destroying, defacing or vandalizing school property, locker misuse.

All school personnel have been asked to help the Administration encourage and enforce good student behavior.

## **STUDENT BEHAVIOR**

Teachers are required to provide an educational opportunity for students for the entire time they are in class. Teachers are also responsible to see that the classroom atmosphere is conducive to good learning. Students are expected to make positive contributions to aid learning in the classroom.

If the student's behavior becomes disruptive to the class, the following steps will be taken:

The teacher will try to solve the problem with the student.

6. If a problem cannot be solved, the teacher will notify the parent/guardian and discuss a solution.
7. If the teacher and student cannot arrive at a satisfactory solution, the student will be sent to the assistant principal for a conference and parents will be notified.
8. If behavior problems continue, a conference will be held by the appropriate administrator, student and parent to determine if the student will continue in class.
9. Adult staff members have the right by law to appropriately restrain students who pose a threat of physical harm to themselves or others.

## **ACADEMIC HONESTY**

Academic Honesty is the behavior of faculty and students that demonstrates integrity and respect in all aspects of learning. We must be able to trust that work and information presented is the product of the presenter.

The lack or absence of Academic Honesty minimizes the learning environment. Students have the responsibility of doing their own work without seeking an unfair advantage over others.

## **CHEATING**

Cheating is the use or attempted use of unauthorized materials, information, or study aids; it is an act of deceit by which a student attempts to give the appearance of a level of knowledge or skill that the student has not yet obtained.

Examples may include but are not limited to:

- Altering exams after completion
- Sharing information before, during, or after an exam
- Sharing worksheets
- Colluding: working with others without the direct approval of the instructor
- Falsely accepting credit that has not been earned
- Plagiarizing: intentional or negligent submission of ideas or work that is not that of the presenter
- Using Cliff Notes or other sources to replace reading assignments
- Fostering cheating to promote or allow another to cheat

Examples of what cheating is NOT may include but are not limited to:

- Working together when the teacher approves groups
- Copying notes to study from but not to use for credit on an assignment
- Participating fully in group work
- Using study groups
- Using Cliff Notes or other sources as a supplement to reading for a class
- Using others' work with proper citation

## **PLAGIARISM**

Plagiarism is the intentional or negligent submission of ideas or work that is not that of the presenter. This can occur in oral, graphic, and written work.

Examples may include but are not limited to:

- Copying word for word from a published work or others' homework
- Using ideas without citing or giving proper credit
- Citing your source, but using it word for word without quotations
- Borrowing all or part of another student's paper or using someone else's outline to write your own paper
- Reproducing any work (published articles, chapters of books, papers, notes, labs) from a friend or file.

Examples of what plagiarism is NOT may include but are not limited to:

- Using information from an outside source and properly citing it or giving it proper credit

## **COLLUSION**

Collusion is working with others in a group without the instructor's approval

Examples may include but are not limited to:

- Presenting work as one's own even though work was produced by others in a group

Examples of what collusion is NOT may include but are not limited to:

- Collaboration: working together with approval of instructor

## **FOSTERING CHEATING**

Fostering cheating is allowing for any contribution to or knowledge of cheating.

Examples may include but are not limited to:

- Allowing others to copy work for credit

- Promoting or encouraging others to cheat
- Teaching others how to cheat, such as giving other sources or information in order for them to cheat

## **JORDAN SCHOOL DISTRICT RIVERTON HIGH SCHOOL INFORMATION**

### **GRADUATION REQUIREMENTS**

The Jordan School District, following the guidelines adopted by the Utah State Board of Education in January, 1984, requires that to be eligible for graduation, a student shall successfully complete the following graduation requirements:

1. Demonstrate functional competencies. Students shall have demonstrated functional competency in the following basic skills. Standards of competency have been prescribed by the Board of Education and shall be such as to enable the student to function objectively in society in the following areas:

Reading  
Math  
Composition

2. A basic background of educational experiences. This requirement is fulfilled by satisfactory completion of elementary and middle school and by earning a minimum of twenty-seven (27) units of high school credit as defined in the program of studies outlined below:

English/Lang Arts	4.0
Social Studies (Including Civics)	3.5
Math	2.0
Science	2.0
Healthy Lifestyles	2.0
.5 Health	
.5 Participation Skills & Techniques	
.5 Lifetime Fitness	
.5 Physical Education Electives	
Fine Arts	1.5
Career and Technical Education	1.0
Computer Technology	0.5
Electives	10.5
 Total Credits	 27.0

### **LOCKERS**

Lockers are school property and are issued to students for storage of school books and school equipment. Students are responsible for keeping their lockers neat and clean both inside and out. They must not write on, scratch, carve, dent or in any way deface or mutilate their lockers or anyone else's locker. Students who violate these regulations will lose locker privileges and will be required

to make payment sufficient to cover damages. School officials reserve the right to search any or all lockers. Illegal items found in lockers may be confiscated, and students to whom the lockers are assigned may be prosecuted. The school is not responsible for stolen items.

## **FEE WAIVERS**

Fees, as identified by the Jordan District Board of Education, will be waived in accordance with the Utah State Board of Education standards for students whose parents or legal guardians verify evidence of inability to pay. School principals have been designated as the administrators of school fees and fee waivers. Questions regarding fees or fee waivers should be referred to your assistant principals.

## **FINES**

Fines will be assessed to cover the cost of damage or loss of school property such as books, desks, etc. Students must pay all fines and other financial responsibilities by the end of each quarter, or report cards and transcripts will be withheld until the obligation is cleared. Fines do not qualify for waiver. Fines will also be assessed for any parking violations.

## **JORDAN DISTRICT HOME AND HOSPITAL**

Jordan District High Schools provide Home and Hospital instruction for those students who need to be serviced because of illness. These services are provided upon request from a physician indicating the need for absences of ten days or more. If a student falls under these guidelines, please notify the attendance office prior to the ten day absence. The goal of home and hospital is to maintain the grades the student is currently standing at when going on home and hospital.

## **SPECIAL NOTE TO PARENTS**

### **REPORT CARDS**

Students will have the responsibility of taking their own report cards home for the first, second and third terms. Only the fourth term report card will be mailed to parents. Also, please note there will be a mid-term report which your son/daughter will bring home each quarter.

You can expect a report card to be issued to the student approximately two weeks after the end of each quarter.

### **PARENT CONFERENCES**

Regular parent/teacher conferences are tentatively scheduled for the fourth week in September and the first week in March from 4-8 p.m. These conferences foster communication between parents and teachers. Parents are encouraged to attend both conferences.

Any time parents have doubts of their student's progress, they should call the school to make an appointment with specific teachers. The appointments should be convenient for the parents but not take teachers from regularly scheduled classes.

### **STUDENT INSURANCE**

Student insurance is available to all members of the student body at a minimal cost. It is recommended that all students have some type of health and accident insurance. Neither the school nor the Jordan School District Board of Education is an insurance agent. The District does provide

the opportunity for an insurance company to serve you. Students participating in athletics must have insurance coverage.

## **VISITORS**

Due to crowding, no visitors will be allowed to attend school. Children are not to be brought to the High School by their older brothers and sisters during the regular school day.

## **CHECK CASHING AND CHANGE POLICY**

The High School does not cash checks. We accept checks only for the exact amount of registration fees and approved school expenses. Checks will not be accepted without check guarantee card information including card name, number and expiration date. We do not accept two-party or out-of-state checks. Insufficient fund checks will be turned over to a collection agency that charges \$20.00 per check.

## **GUIDANCE SERVICE**

Counseling and guidance services are available to all students. These services include assistance with educational planning, interpretation of test scores, occupational information, career information, college admission and scholarship information, study skills and/or help with home, school or other concerns. Students wishing to visit a counselor should make an appointment with the counseling secretary or a counselor. A hall pass or teacher note is required for counselor time during a class period.

## **SCHOLARSHIPS**

Many students are eligible for scholarships to places of higher education. It is our goal to make every possible effort to inform our future graduates of the many opportunities awaiting them. Please see your guidance counselor.

## **STUDENT PARKING**

State law requires designated student parking lots. This school has designated a parking lot for student use. Students who park in areas reserved for staff or visitors, and individuals, who park in the red, restricted areas, will be issued citations. In some cases it may be necessary to tow illegally parked cars at the owners' expense.

School officials reserve the right to search any or all vehicles while on school property. Illegal items found in vehicles may be confiscated, and students may be prosecuted. The school is not responsible for stolen items.

To keep unauthorized vehicles out of the school parking lots, each car parked at the school must display a permit sticker (available in the main office for \$10.00). To receive the permit, each student must sign a parking contract. The purchase of this permit does not guarantee a student a parking place, but will only allow parking when space is available.

# RIVERTON HIGH SCHOOL SILVERWOLF MEDALLION

Riverton High School has a large and diverse student body consisting of students with many differing talents and abilities. The purpose of the Silverwolf Medallion is to encourage and challenge students to be involved in a wide variety of areas **while attending Riverton High School**. The hope is to have students that are well rounded that have participated in many avenues. Only 50 points will be accepted within one particular area. The focus is to reward participation and not necessarily achievement. Students may apply during their senior year. It is the student's responsibility to pick up an application for the Silverwolf Medallion from Mr. Payne in the Counseling Center and to return the completed application to Mr. Payne by April 25, 2008.

A student must earn a minimum of **165 points** to qualify for this award. Points can accumulate from 10th through 12th grade. The following point values apply to each year of participation at Riverton High School. Activities done at other schools will not be accepted. Signatures verifying participation from administrators, supervisors, teachers, and/or coaches are required for each activity.

Running for Class or Student Body Office	5 pts per election
Student Body Officer	15 pts
Class Officer	5 pts per year
National Honor Society	5 pts per year
Club Membership	5 pts per club per year
Activity Membership	5 pts per membership per year
(Drama, Vocal Music, Instrumental Music, Debate, Color Guard, School Publications, Stage Tech, etc. – only 5 additional pts per yr for auditioned groups)	
Athletic team membership	5 pts per sport per year
Sterling Scholar Application	5 pts
School Sterling Scholar	10 pts
Sterling Scholar Finalist	15 pts
State Sterling Scholar	20 pts
Taking PSAT exam	5 pts
Taking Plan test (10th Grade)	5 pts
Taking ACT or SAT	5 pts (one time only)
Concurrent Enrollment Classes	1 pt per class
AP Classes	2 pts per class
AP Test	5 pts each
Silverwolf Pride Day Participant	5 pts per event
Parents in SEOP	5 pts each year
ATE Competition (VICA, DECA, FCCLA, etc.)	5 pts per competition (10 per year max)
Art show or science fair participant	5 pts (per event)
National Merit Scholar Semi-Finalist	20 pts
National Merit Scholar Finalist	30 pts
Academic All-State	10 pts
Student of Month	3 pts
Receiving PAWS or Hero award	3 pts per year
Receiving Principal's Pin (must be signed by principal)	10 pts
Member of a Student Committee (not class officer)	3 pts per year
Cheerleader	5 pts per year (max 3)
Drill Team	5 pts per year (max 3)
Dance Company	5 pts per year (max 3)
Fewer than 4 absences per year	5 pts per year
Fewer than 8 tardies per year	5 pts per year
Perfect attendance (no absences, no tardies)	2 pts per quarter (20 pts for entire year)
No Discipline Referrals	1 pt per quarter
Peer Leadership Team	5 pts
Tutor to other students (signed by a teacher)	5 pts per year
Honor Roll (3.5 or higher)	2 pts per quarter
GPA above 3.0 but not honor roll	1 pt per quarter
Participation in school musical or play	5 pts (max 3 per year)
Athletic team manager	5 pts per sport
Raise GPA from previous quarter	½ pt increase (2 pts) or 1 pt increase (5 pts)
Submitting articles to Tabula Rasa	5 pts per year
Voting in School Elections	1 pt per election (2 max per year)

## **RIVERTON HIGH SCHOOL ENHANCED DIPLOMA AWARDS**

Riverton High School has a large and diverse student body consisting of students with many differing talents and abilities. The purpose of the Enhanced Diploma program is to encourage and challenge students as well as reward them for their many accomplishments while attending Riverton High School. It is the student's responsibility to pick up an application for the specific award from Mr. Payne in the Counseling Center and to return the completed application to Mr. Payne by April 25, 2008.

1. **Academic Merit Award:** The Academic Merit Award has the purpose of recognizing students who have chosen to substantially challenge themselves through the selection of Advanced Placement and Honors courses while maintaining a high degree of performance. The award is intended to encourage able students to test their boundaries in the five traditional academic areas of English, Foreign Language, Mathematics, Science and Social Studies.
2. **Activity Achievement Award:** The purpose of this award is to recognize students who have made a significant contribution to Riverton High School through a very high level of participation in a variety of high school activities. Only activities participated in while a student at Riverton High apply to this award.
3. **Outstanding Citizenship:** The citizenship award honors students whose attendance and classroom citizenship identifies them as outstanding Riverton High School citizens.
4. **Senior Project:** The purpose of the Senior Project is to give senior students an opportunity to challenge themselves by initiating, planning and completing a substantial project in any area of academic, artistic or vocational interest that could include community involvement and evaluation.
5. **Departmental Awards:** These are awards sponsored, outlined and evaluated through individual or combined school departments and are intended to motivate students to a high level of achievement and participation on a departmental basis.
6. **Service Award:** This award honors those students who have contributed significant service to both the school and the community. It both recognizes and encourages participation in many different kinds of service.

### ***Recognitions***

- An Enhanced Diploma will be included along side the regular diploma in a special Enhanced Diploma cover. It will list all areas of enhancement.
- Transcripts will reflect all enhancements earned by the student.
- Certificates and pins will be awarded at a special recognition ceremony and reception for students and their parents.
- The graduation program will acknowledge all recipients.
- Colored cords representing the five award categories may be worn on the student's graduation robe. Academic Merit = White; Activity = Black; Citizenship = Silver; Senior Project = Purple, Departmental Awards = Gold, one cord will represent multiple Departmental Awards; Service = Bronze

## ***Standards of Qualification for the Enhanced Diploma***

### **1. Academic Merit Award:**

Students earning the Academic Merit Award must meet all of the following standards:

- a. Four solids (any class from one of the five traditional academic areas of Math, English, Science, Social Studies and Foreign Language) during the ninth grade year.
- b. Twelve academic solids in grades ten through twelve, eight of which must come from the honors list below.
- c. A grade of “B” or better in each of the qualifying classes during each grading period.

Honors List of Classes:

English 10H	English 11H	AP English	Eng. 1010/Hum.
French 3H	AP French	Spanish 3H	AP Spanish
Col. Alg./Trig	Pre-Calc	Calculus	Chemistry H
AP Chemistry AP	Biology	Physics H	AP Physics
AP Env. Science	World History H	AP Euro History	AP US History

Substitutions: Two substitutions will be allowed, but must consist of any other AP class, SLCC class or course from the Jordan Tech Center that awards credit in one of the five academic areas.

### **2. Activity Achievement Award:**

A student must earn a minimum of 150 points from three separate areas to qualify for this award. Points can accumulate from 10th through 12th grade. The following point values apply to each year of participation at Riverton High School. Activities done at other schools will not be accepted. Signatures verifying participation from supervisors, teachers and/or coaches are required for each activity.

- |    |   |
|----|---|
| 5  | active membership in a club   |
| 5  | officer in clubs, organization or student senate  |
| 10 | participation in Sophomore, Jr. Varsity or Varsity sports (both school recognized and unrecognized)   |
| 10 | lettering in any area (Academic Letter included, but not separate department letters/pins)  |
| 20 | officer in student government (President, Vice-president, Secretary, Treasurer, Historian)  |
| 10 | member of any team (other than sports) representing Riverton High (example: Debate, Academic Decathlon, Automotive competition, etc.)   |
| 20 | Sterling Scholar  |
| 15 | performing groups (including drama, school musical, Madrigals, A’capella, Cheerleading, Drill team, Dance Co., Marching Band, Bell Choir, etc.)   |
| 10 | miscellaneous activities (i.e. Stage Crew, Silver Screen, School Newspaper, Literary Magazine, Editor-In-Chief of any school publication, Peer Leadership, School/Community group, district art show, Springville Art Show, Yearbook, etc.) |
| 15 | Youth Leadership Organizations (DECA, FBLA, FCCLA, VICA, HOSA)  |

Any other activity must be approved **in advance** by the Enhanced Diploma Committee.

### **3. Outstanding Citizenship:**

Students may apply for this award by meeting this criteria at the end of the first semester of their senior year. All requirements apply to grades 10-12.

- 95% daily school attendance (activity absences are excluded)
- Five or fewer tardies per year.
- No “U’s” and no more than one “N” in citizenship (if given).
- Three letters of recommendation.

### **4. Senior Project:**

Senior projects are academic in nature and should be self directed with mentor guidance. The expected benefits for the student are many. Through these projects, students become an intrinsic learner, a self evaluator, a reflective and critical thinker, a problem solver and developer of creative solutions. They become responsible for their own learning, more self assured and take an active role in their self esteem.

Senior projects must be well planned, benefit parties other than the student, be challenging and in an area of interest to the student. The senior project cannot be a part of any school assignment receiving a grade or credit, but must be wholly independent of course work.

The senior project requires that the student select a mentor from among the faculty who will give suggestions, guidance and formalize procedures for conducting the senior project. The concept, design and execution of the project, however, is the responsibility of the student.

At least one month prior to beginning the project, students must:

- Submit a plan
- Obtain a mentor signature
- Receive approval from the Enhanced Diploma Committee

As students complete their projects, the mentor must sign off that the project met the pre-set standards. Projects must be completed and submitted by April 25, 2008.

### **5. Departmental Awards:**

Enhanced Diploma awards may be earned by meeting criteria established by individual departments in the following areas:

Athletics	Business & Marketing	Debate	English
FACS	Fine Arts	Foreign Language	Health Sci & Technology
Math	School Publications	Science	Social Studies
Trade & Technology			

Students may qualify and submit applications in more than one department. The enhanced diploma certificate will reflect the enhancements from multiple departments, but the award and cord is only given once.

Specific requirements for each department are available in the Counseling Center.

**6. Service Award:**

Students must complete the required hours during grades 10 through 12, while attending Riverton High School.

- Completion of 30 hours of school service through any Riverton High sanctioned activity.
- Completion of 30 hours of community service (exclusive of family service).
- All service must be verified with an organization signature.
- Participation in the annual Silverwolf Pride day. Students must attend at least one event per year or a total of three.

## BELL SCHEDULE #1

### REGULAR BELL SCHEDULE

<b>“A” Day</b>	<b>“B” Day</b>	<b>Time</b>	<b>Minutes</b>
1 <sup>st</sup> Period	5 <sup>th</sup> Period	7:30-8:57 AM	87 Minutes
Silver Screen	Silver Screen	8:57-9:05 AM	8 Minutes
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	9:13-10:40 AM	87 Minutes
<b>1<sup>st</sup> Lunch</b>	<b>1<sup>st</sup> Lunch</b>	<b>10:40-11:10 AM</b>	<b>30 Minutes</b>
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	11:18-12:50 PM	92 Minutes
Part A 3 <sup>rd</sup> Period	Part A 7 <sup>th</sup> Period	10:48-11:32 AM	44 Minutes
<b>2<sup>nd</sup> Lunch</b>	<b>2<sup>nd</sup> Lunch</b>	<b>11:32-12:02 PM</b>	<b>30 Minutes</b>
Part B 3 <sup>rd</sup> Period	Part B 7 <sup>th</sup> Period	12:07-12:50 PM	43 Minutes
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	10:48-12:20 PM	92 Minutes
<b>3<sup>rd</sup> Lunch</b>	<b>3<sup>rd</sup> Lunch</b>	<b>12:20-12:50 PM</b>	<b>30 Minutes</b>
4 <sup>th</sup> Period	8 <sup>th</sup> Period	12:58-2:25 PM	87 Minutes

## BELL SCHEDULE #2

### 50 MINUTE MORNING ASSEMBLY BELL SCHEDULE

<b>“A” Day</b>	<b>“B” Day</b>	<b>Time</b>	<b>Minutes</b>
1 <sup>st</sup> Period	5 <sup>th</sup> Period	7:30-8:44 AM	74 Minutes
Silver Screen	Silver Screen	8:44-8:52 AM	8 Minutes
<b>Assembly</b>	<b>Assembly</b>	<b>9:00-9:50 AM</b>	<b>50 Minutes</b>
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	9:58-11:12 AM	74 Minutes
<b>1<sup>st</sup> Lunch</b>	<b>1<sup>st</sup> Lunch</b>	<b>11:12-11:42 AM</b>	<b>30 Minutes</b>
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	11:20-12:35 AM	75 Minutes
Part A 3 <sup>rd</sup> Period	Part A 7 <sup>th</sup> Period	11:20-11:55 AM	35 Minutes
<b>2<sup>nd</sup> Lunch</b>	<b>2<sup>nd</sup> Lunch</b>	<b>11:55-12:25 AM</b>	<b>30 Minutes</b>
Part B 3 <sup>rd</sup> Period	Part B 7 <sup>th</sup> Period	12:30-1:05 PM	35 Minutes
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	11:50-1:05 PM	75 Minutes
<b>3<sup>rd</sup> Lunch</b>	<b>3<sup>rd</sup> Lunch</b>	<b>12:35-1:05 PM</b>	<b>30 Minutes</b>
4 <sup>th</sup> Period	8 <sup>th</sup> Period	1:13-2:25 PM	72 Minutes

## BELL SCHEDULE #3

### DOUBLE AUDITORIUM ASSEMBLY BELL SCHEDULE

<b>“A” Day</b>	<b>“B” Day</b>	<b>Time</b>	<b>Minutes</b>
1 <sup>st</sup> Period	5 <sup>th</sup> Period	7:30-8:45 AM	78 Minutes
Silver Screen	Silver Screen	8:45-8:53 AM	8 Minutes
<b>1<sup>st</sup> Assembly</b>	<b>1<sup>st</sup> Assembly</b>	<b>9:01-9:41 AM</b>	<b>40 Minutes</b>
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	9:49-11:04 AM	75 Minutes
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	9:01-10:16 AM	75 Minutes
<b>2<sup>nd</sup> Assembly</b>	<b>2<sup>nd</sup> Assembly</b>	<b>10:24-11:04 AM</b>	<b>40 Minutes</b>
<b>1<sup>st</sup> Lunch</b>	<b>1<sup>st</sup> Lunch</b>	<b>11:04-11:34 AM</b>	<b>30 Minutes</b>
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	11:12-12:32 AM	80 Minutes
Part A 3 <sup>rd</sup> Period	Part A 7 <sup>th</sup> Period	11:12-11:50 AM	38 Minutes
<b>2<sup>nd</sup> Lunch</b>	<b>2<sup>nd</sup> Lunch</b>	<b>11:50-12:20 AM</b>	<b>30 Minutes</b>
Part B 3 <sup>rd</sup> Period	Part B 7 <sup>th</sup> Period	12:25-1:02 PM	37 Minutes
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	11:42-1:02 PM	80 Minutes
<b>3<sup>rd</sup> Lunch</b>	<b>3<sup>rd</sup> Lunch</b>	<b>12:32-1:02 PM</b>	<b>30 Minutes</b>
4 <sup>th</sup> Period	8 <sup>th</sup> Period	1:10-2:25 PM	72 Minutes

## BELL SCHEDULE #4

### 50 MINUTE END OF THE DAY ASSEMBLY BELL SCHEDULE

<b>“A” Day</b>	<b>“B” Day</b>	<b>Time</b>	<b>Minutes</b>
1 <sup>st</sup> Period	5 <sup>th</sup> Period	7:30-8:38 AM	68 Minutes
Silver Screen	Silver Screen	8:38-8:46 AM	8 Minutes
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	8:52-10:02 AM	68 Minutes
<b>1<sup>st</sup> Lunch</b>	<b>1<sup>st</sup> Lunch</b>	<b>10:02-10:32 AM</b>	<b>30 Minutes</b>
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	10:10-11:20 AM	70 Minutes
Part A 3 <sup>rd</sup> Period	Part A 7 <sup>th</sup> Period	10:10-10:43 AM	33 Minutes
<b>2<sup>nd</sup> Lunch</b>	<b>2<sup>nd</sup> Lunch</b>	<b>10:43-11:13 AM</b>	<b>30 Minutes</b>
Part B 3 <sup>rd</sup> Period	Part B 7 <sup>th</sup> Period	11:18-11:50 AM	32 Minutes
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	10:40-11:50 AM	70 Minutes
<b>3<sup>rd</sup> Lunch</b>	<b>3<sup>rd</sup> Lunch</b>	<b>11:50-12:20 PM</b>	<b>30 Minutes</b>
4 <sup>th</sup> Period	8 <sup>th</sup> Period	12:28-1:35 PM	67 Minutes
<b>Assembly</b>	<b>Assembly</b>	<b>1:35-2:25 PM</b>	<b>50 Minutes</b>

## BELL SCHEDULE #5

### 60 MINUTE MORNING ASSEMBLY BELL SCHEDULE

<b>“A” Day</b>	<b>“B” Day</b>	<b>Time</b>	<b>Minutes</b>
1 <sup>st</sup> Period	5 <sup>th</sup> Period	7:30-8:40 AM	70 Minutes
Silver Screen	Silver Screen	8:40-8:48 AM	8 Minutes
<b>Assembly</b>	<b>Assembly</b>	<b>8:56-9:56 AM</b>	<b>60 Minutes</b>
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	10:04-11:16 AM	72 Minutes
<b>1<sup>st</sup> Lunch</b>	<b>1<sup>st</sup> Lunch</b>	<b>11:16-11:46 AM</b>	<b>30 Minutes</b>
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	11:24-12:36 AM	72 Minutes
Part A 3 <sup>rd</sup> Period	Part A 7 <sup>th</sup> Period	11:24-11:57 AM	33 Minutes
<b>2<sup>nd</sup> Lunch</b>	<b>2<sup>nd</sup> Lunch</b>	<b>11:57-12:27 AM</b>	<b>30 Minutes</b>
Part B 3 <sup>rd</sup> Period	Part B 7 <sup>th</sup> Period	12:32-1:06 PM	34 Minutes
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	11:54-1:06 PM	72 Minutes
<b>3<sup>rd</sup> Lunch</b>	<b>3<sup>rd</sup> Lunch</b>	<b>12:36-1:06 PM</b>	<b>30 Minutes</b>
4 <sup>th</sup> Period	8 <sup>th</sup> Period	1:14-2:25 PM	71 Minutes

## BELL SCHEDULE #6

### BSCT BELL SCHEDULE

<b>“A” Day</b>	<b>“B” Day</b>	<b>Time</b>	<b>Minutes</b>
<b>BSCT Testing</b>	<b>BSCT Testing</b>	<b>7:30-9:58</b>	<b>88 Minutes</b>
1 <sup>st</sup> Period	5 <sup>th</sup> Period	10:06-10:55 AM	49 Minutes
Silver Screen	Silver Screen	10:55-11:03 AM	8 Minutes
<b>1<sup>st</sup> Lunch</b>	<b>1<sup>st</sup> Lunch</b>	<b>11:03-11:33 AM</b>	<b>30 Minutes</b>
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	11:41-12:30 PM	49 Minutes
2 <sup>nd</sup> Period	6 <sup>th</sup> Period	11:11-12:00 PM	49 Minutes
<b>2<sup>nd</sup> Lunch</b>	<b>2<sup>nd</sup> Lunch</b>	<b>11:57-12:27 PM</b>	<b>30 Minutes</b>
3 <sup>rd</sup> Period	7 <sup>th</sup> Period	12:35-1: 26 PM	49 Minutes
4 <sup>th</sup> Period	8 <sup>th</sup> Period	1:34-2:25 PM	49 Minutes

## BELL SCHEDULE #7

### MODIFIED BELL SCHEDULE

<b>8 Period Day</b>	<b>Time</b>	<b>Minutes</b>
1 <sup>st</sup> Period	7:30-8:11 AM	41 Minutes
2 <sup>nd</sup> Period	8:19-9:00 AM	41 Minutes
5 <sup>th</sup> Period	9:08-9:49 AM	41 Minutes
6 <sup>th</sup> Period	9:57-10:38 AM	41 Minutes
<b>1<sup>st</sup> Lunch</b>	<b>10:38-11:08 AM</b>	<b>30 Minutes</b>
3 <sup>rd</sup> Period	11:16-11:57 AM	41 Minutes
3 <sup>rd</sup> Period	10:46-11:27 AM	41 Minutes
<b>2<sup>nd</sup> Lunch</b>	<b>11:27-11:57 AM</b>	<b>30 Minutes</b>
4 <sup>th</sup> Period	12:05-12:46 PM	41 Minutes
7 <sup>th</sup> Period	12:54-1:35 PM	41 Minutes
8 <sup>th</sup> Period	1:43-2:25 PM	42 Minutes

# JORDAN SCHOOL DISTRICT- HIGH SCHOOL FEE SCHEDULE 2008-2009

## I. Required Fees

*(For fully or partially enrolled students)*

Activity Fee.....	\$35.00
Book Rental.....	\$30.00
Locker Rental.....	\$5.00

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## II. Elective Fees and Other Charges

### Entry Level Elective

Class Fee.....	\$20.00 maximum
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### Advanced Level Elective

Class Fee.....	\$30.00 maximum
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*(Limitation not applicable to elective Career and Technical Education (CTE) projects)*

Class Changes.....	\$5.00
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*(Non essential, student requested class changes)*

Make-up Quarter (.25) Credit Class .....	\$35.00
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Non-District Test Proctoring.....	\$35.00
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### Valley High Summer School Make-up

Class Registration Fee.....	\$45.00
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Fee Per Quarter (.25) Credit Class.....	\$25.00
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### Summer Participation Skills and Techniques

(PST) Competency Class .....	\$100.00
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Enrichment Labs.....	\$35.00
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*(After school A.P. programs)*

Driver's Education.....	\$95.00
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Summer Driver Education Class .....	\$135.00
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Lifetime Fitness Competency Test.....	\$35.00
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Lifetime Fitness Make-up Test.....	\$35.00
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Content Area Competency Test.....	\$85.00**
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Algebra I, American Government and  
Citizenship, Biology, Computer Literacy, Earth  
Systems, General Financial Literacy, Language  
Arts 12, World Geography, World Languages

Jordan Symphony Orchestra.....	\$50.00
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Musical Instrument Rental.....	\$40.00
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*(Per instrument)*

Yearbooks.....	\$42.75*
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Parking Permit.....	\$10.00
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\*Includes Tax

\*\* USOE Required Fee

## III. Extracurricular Participation Fees

Basketball.....	\$50.00
Baseball.....	\$65.00
Cross Country.....	\$50.00
Debate.....	\$65.00
Drama.....	\$50.00
Drill Team.....	\$35.00
Football.....	\$65.00
Golf.....	\$60.00
Music (Performing Groups)	
Instrumental.....	\$35.00
Vocal.....	\$35.00
Soccer.....	\$60.00
Softball.....	\$65.00
Swimming.....	\$55.00
Tennis.....	\$45.00
Track.....	\$50.00
Volleyball.....	\$50.00
Wrestling.....	\$50.00

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## IV. Maximum Personal Per Student

### Uniform Expenditures

Drill Team.....	\$450.00
Cheerleaders and Songleaders	
Varsity.....	\$400.00
Junior Varsity.....	\$200.00
Sophomore .....	\$200.00
Performing Groups	
Dance.....	\$250.00
Color Guard.....	\$300.00
Music.....	\$150.00
School Officers.....	\$200.00

Fees may be waived in accordance with state regulations. For information on fee waivers, refund policies, and other details, contact your school administration

## VEHICLE PARKING CONTRACT

**To obtain a parking permit the following items are required:**

- \$10.00 payable to Riverton High School, submitted to main office
- Proof of insurance (shown at main office)
- Current State Vehicle Registration (shown at main office)
- Driver's License (shown at main office)
- Copy of Signed Parking Contract (turned in to main office)
- Copy of Student Vehicle Registration Card (turned in to main office)

I understand that my ability to park my vehicle at Riverton High School is a privilege that can be revoked if I disobey school, local, or state laws. **By signing this contract, I agree that this will serve as the first and only warning I will receive for parking violations.** To maintain my parking privileges, I understand and agree to all of the following:

1. **Only seniors and juniors** are eligible to purchase parking permits. One parking permit per student will be issued. Students may not purchase a parking permit in behalf of another student. It is the student's responsibility to immediately report any lost or stolen parking sticker to the main office. A new permit may be issued if a student provides evidence that the previous one cannot be retrieved.
2. **Students purchasing a parking permit are not guaranteed a parking stall.** This permit does allow a vehicle to legally park in designated areas on campus. Student parking areas are located on the north and east sides as well as all designated curbside parking around the building.. 45 degree parking is available on 2700 West on a first come, first served basis.
3. Violation of this parking contract will result in one of four consequences: 1) A parking citation will be issued which will result in a \$20.00 fine for each offense. If the fine is not paid within 15 calendar days, a \$5.00 late fee will be assessed to each citation. Lost citations will not excuse one's obligation to pay the fine. 2) If outstanding fines are not paid, and additional tickets are accumulated, a vehicle will be immobilized (booted), and a fee of \$30.00 will be assessed until the outstanding balance has been paid. Failure to respond within 24 hours will result in the vehicle being towed at owner expense. 3) Vehicles may be towed at any time if a vehicle is parked in a restricted area (handicapped, visitor, staff parking or any areas marked for no parking (red or yellow curb, parking in unlined areas that impede traffic, etc. 4) Parking privileges may be revoked after 3 unpaid citations or other inappropriate driving behaviors.
4. All payments should be submitted to JRP Business Services. A drop box is located in the attendance office for local citation payments or they can be mailed to JRP Business Services, PO Box 520706, SLC, Utah, 84152-0706.
5. After purchase, the parking sticker must be applied to the **lower left-hand corner of the front windshield** (driver's side). **Do not park in any school lot until your issued sticker is appropriately attached** to the registered vehicle. If the decal is improperly displayed, a citation may be issued. **Follow the instructions that will come with your parking sticker.**
6. It is illegal for any vehicle to contain illicit drugs, stolen property, etc. while parked on school property or during a school activity. Never, under any circumstances, should any type of weapon be in a vehicle while parked at Riverton High School or at a school related activity. Any student who violates this District policy may be suspended to a District level hearing and/or cited by a police officer and have their permit revoked..
7. School officials maintain jurisdiction over any vehicle while it is on school property. They reserve the right to search vehicles, under state and federal laws, and to seize illegal or inappropriate materials found in any vehicle.
8. **Permit vehicles may park on the Driver's Education range provided they remove their vehicles by 2:30 each school day.** If it is not removed, it is subject to relocation, a citation or towing at owner's expense.
9. **In the case of an emergency or other mitigation circumstances, the main office may issue a temporary parking permit. It will remain the student's responsibility to obtain a temporary permit if circumstances warrant it. Temporary permits are only issued to students who have purchased a parking sticker and are limited in the number a student may receive.**

DISCLAIMER: Neither the Jordan School District or the Board of Education assumes any responsibility for theft, lost articles, vandalism, accidents, personal or property damage while the permit vehicle or driver is on "Riverton High School property.

Student name: (Please Print) \_\_\_\_\_ Grade \_\_\_\_\_ Student # \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# **\*\*ATTENTION\*\***

## **Students & Parents**

### ➤ **Parking will be strictly enforced!!**

Why do we enforce parking? It is critical that we always have access for any emergency vehicles to enter our facility without any problems. It is also important to have visitor and handicap stalls available for those who need them. Please help us by parking in the appropriate designated stalls whether you're a visitor, teacher, or student.

### ➤ **Do all the required paperwork to get a parking pass and make sure it is attached properly.**

It is important that you give us updated information so that we can access the responsible party when needed. It will also help us keep student's ticket status up to date on powerschool and with JRP Business Services. This way we can avoid any end of year surprises for students and parents.

### ➤ **Follow all the guidelines that come with having a parking pass to avoid citations.**

Parking is a privilege. Only juniors and seniors are allowed to purchase a parking sticker. If that privilege is abused by having more than 3 violations, a parking permit will be revoked to make more room available for those students parking correctly. There is never a good reason to park illegally or in an inappropriate stall.

### ➤ **Carpool with a friend, a neighbor, or ride the buses that are provided for your area.**

*As you know, we are a growing school that will never have enough parking for all of our juniors and seniors to park. Please take advantage of our busses. We know that there are several students who have work release and go to the tech center during the day. Because of that we open up to selling more stickers than stalls so that the lot can be utilized as effectively as possible during the entire day. We also know that there will be times when a student may not be able to find a stall. That is why we cannot guarantee students with permits to always have a place to park. Please plan ahead so parking doesn't affect your attendance and schoolwork.*

### ➤ **Parking is limited! Help yourself and the school by following the above suggestions.**

*Our goal is not to punish students but to continually educate students. Whether that is in the classroom or in the parking lots, parking is a real life lesson that we hope will benefit students in their adult life.*